

Q-1 Fill in the blanks :-

1 X 6 = 6

1. Pascaline was invented in _____ year.
2. _____ computers are used in Banks, Railways etc.
3. Software is a set of _____.
4. MS Windows is example of _____ System.
5. Word Art is a set of predefined _____.
6. _____ allows you to create text effects that are not available through font formatting.

Q-2 Multiple Choice Questions :-

1 X 5 = 5

1. The page in a presentation are called
(a) Sheet (b) Slide (c) Document
2. _____ function key is used to display the slide show.
(a) F9 (b) F6 (c) F5
3. MS Power Point is a part of
(a) MS Office (b) Income tax office (c) Apple Office
4. Set of programs is called _____.
(a) Software (b) Hardware (c) Operating System
5. MS Power point is a software for
(a) Presentation (b) Word processing (c) Accounting

Q-3 State true or false :-

1 X 5 = 5

1. You can copy a symbol only for once. _____
2. You cannot write text in shapes. _____
3. Ctrl+N is used to insert the new slide. _____

[P. T. O.]

4. Slide show view shows the thumbnail of all the slides. _____

5. We can edit the slide in slide show view. _____

Q-4 Match the following :-

1 X 6 = 6

- | | |
|--------------------------|---------------|
| 1. Spreadsheet | Chinese |
| 2. Presentation software | Blaise Pascal |
| 3. Desktop publishing | John Napier |
| 4. ABACUS | MS Excel |
| 5. PASCALINE | Power Point |
| 6. NAPIER'S BONES | Corel Draw |

Q-5 Short Questions answer :-

1 X 5 = 5

1. Name two example of SUPER Computer.
2. Which type of computer is used in small organization?
3. What is the use of utility software.
4. What is wort Art?
5. What is slide?

Q-6 Answer the Following questions :-

2 x 5 = 10

1. Write the steps to create a new slide?
2. Write the steps to fill color in shapes.
3. What is the use of an operating system?
4. What is the software? Name its type.
5. Differentiate between Mainframe and Super Computer.

Q-7 Write Short Note on the following :-

$\frac{1}{2} \times 6 = 3$

1. ENIAC
2. UNIVAC-1